GREENFEILD PUBLIC RECREATION DISTRICT
REGULAR MEETING MINUTES
MONDAY JANUARY 20, 2025
7:00 PM @ GREENFIELD LIONS HALL 618 APPLE AVE.
GREENFIELD, CA 93927

CALL TO ORDER: **TIME:**7:06pm. **Adjourned**: 7:49 PM

ROLL CALL: David Kong (Chair), Beatriz Diaz (Clerk) – medically excused , Raul Rodriguez, Clara Valdivia, James Thorp

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PUBLIC COMMENTS: Members of the public will be afforded the opportunity of a **3-minute** public comment and may do so when the board opens public comments. "The board will normally not respond to public comments". If an Item is on the agenda and you want to make a public comment, please save your comment when the item comes up.

1. **Public comments:**
   - ✓ Sonia made a comment that she hopes that David will continue to be a president because he brings grants to beautify the Oak Park – also attends conferences.
   - ✓ Sonia also commented that she hopes that the pool will be open and continues bringing the resources to board member Jim Thorp.

2. **Approval of Minutes for December 16th, 2025.**
   Motion: *Clara made a motion to approve the minutes. Raul seconded the motion. The board members unanimously carried the approval of the minutes.*

3. **GREENFIELD PARK DISTRICT MANAGER HECTOR GUTIERREZ REPORT:**
   - **A.** The oral report will be presented by David Kong, Clara Valdivia, and Beatriz Diaz.
   - ✓ David reported during his time at the park that a lot of the grass looked dead. He also thanked Jim for having some of his guys out at the park looking over and learning the irrigation system.
   - ✓ Jim informed the board that a lot of the grass is dormant this time of year – when it's frozen.
   - ✓ Clara reported she worked two Sundays – last Sunday 3 pits were rented 2 – pits were rented this past weekend she worked.
   - ✓ David said a person was raking the sand at the volleyball courts. He was also blowing leaves off the table and someone asked if more sand could be brought onto the volleyball court. Suggested he might like to have a volleyball tournament in the future.
   - ✓ Jim said there is a lot of sand back behind the big BBQ pits.
   - **B.** The board will comment and or ask any questions on report.
     - ✓ Clara asked for help getting sand over because the baco (tractor) has a flat tire.
   - **C.** The board will turn the floor over to any public comment(s).
     - ✓ No public comments were made on this report.
   - **D.** The board will finalize their comments and question.
     - ✓ No further comments were made on this report.

4. **GREENFIELD PROJECT MANAGER JANET THORP REPORT:**

A. The oral report will be presented Janet Thorp.

- ✓ Janet brought to the boards attention Mattie Barrington from Arroyo Seco Wireless contacted her. She wants to proceed with the project for the security cameras and is getting more and more jobs, but wants to keep the park a priority. Mattie briefed that the equipment is something she has and suggest that we put the equipment in the pool house like we originally planned. Janet asked for permission to move forward with the project with Jim's help, and sent a voice note to Mattie Originally she was going to join but had other priorities.
- ✓ Janet brought up that she paid for Greenfield Public Recreation District's portion of the phone bill and turned in the invoice to be reimbursed by the district for this month.
- ✓ Janet suggested that we get Greenfield Oak Park on social media – primarily Instagram to advertise things at the park and generate buzz. Also upon research suggests it's a good idea the district/board claims the Oak Park so they have control over what's posted. Also we'd link any socials of interest on the website.
- ✓ In terms of SC Fuels Phyllis is the main contact for the Greenfield Public Recreation District as well.
- ✓ In terms of the basketball court Janet reported David had two companies out at the park to generate quotes. Board member Jim also expressed to her he had people interested in putting in a bid.
- ✓ Janet briefed the board on the subcommittee meeting with the city. Clara, Jim, and Janet met with Jesus Perez on December 18th, 2024. We discussed the collaboration and next steps moving forward so the city Rec department could generate a budget. The Rec department and district agreed that we start off with the basic programs the District left off with back in 2019 being that it's new to the city rec department and we're getting it up and running after five years.
- ✓ Reported the latest on the CERS report. The material list did not pass but the contact information was updated and accepted.
- ✓ Reported there were new pictures uploaded to the website and there were small updates made.
- ✓ The statement of charges was updated to incorporate both English and Spanish. Asked permission to accept these statement of charges as well so our account manager at Greens can read/understand them as she does not speak/read Spanish.
- ✓ The website had a total of: 2,494 clicks as of this afternoon.

B. The board will comment and or ask any questions on report.

- ✓ The board agreed to let Janet work with Jim when it came to the security cameras / Arroyo Seco Wireless.
- ✓ The board approved the new statement of charges – just to incorporate both languages onto one sheet.
- ✓ The board was uncertain about social media, but understood its potential and expressed they just wanted it to create buzz in up and coming activities like the pool opening and such.

C. The board will turn the floor over to any public comment(s).

- ✓ Sonia asked if the board was going to put some benches up as well. The board said they discussed that. Also she suggested potential donations might be nice to consider.

D. The board will finalize their comments and question.

- ✓ David reported on quotes he got for the basketball court project. David informed that there was quotes for cement as well heading towards the bathroom just passed the basketball court and stage.
- ✓ Board member Jim wanted to know for his potential quotes.

5. **INFORMATIONAL ITEMS:**

- The board will discuss the updates on the process of the Oak Park Pool. The repairs and any information pertaining to the up and coming 2025 season.
  - **A.** The oral report will be presented by Jim Thorp.
    - ✓ Jim reported that the electrical has been redoing the room. He has everything powered up but some lights and receptacles. He will then finish getting power back to the office and bathrooms.
    - ✓ The contractor had hiked the price to $72,000.00 dollars as presented in our December meeting. Jim requested they review the price and they brought it down to $68,000.00.
    - ✓ Jim is updating the windows and putting up expanded metal so no one will break in. Putting up a storm door.
    - ✓ Richard Benson has been unavailable for plumbing and was meant to help JT (Jesus Tovar).
  - **B.** The board will comment and or ask any questions on report.
    - ✓ Clara wants to know if we plan to open the pool in May.
    - ✓ The city rec needs to have their budget in March. We need to talk about all the logistics next meeting.
  - **C.** The board will turn the floor over to any public comment(s).
    - ✓ Sonia brought up tennis courts but the board said it's not a part of this project, but in the future.
    - ✓ Estabon congratulated us on finally getting the pool back open. He applauds us and wants to know where the water supply comes from.
  - **D.** The board will finalize their comments and questions.
    - ✓ The pool water gets recycled every 24 hours and Jim let him know we have our own well.

- The board will discuss the Work alternative Program after board member David Kong and Beatriz Diaz met with the Sherriff's office.
  - **A.** The oral report will be presented by David Kong and Beatriz Diaz.
    - ✓ David and Bea went to the Sherriff's office due to the fact they had questions on who was signing off on community workers. He has information from this meeting and was going to scan it and send it to everyone.
    - ✓ Whoever is supervising needs to sign off on community workers.
    - ✓ Suggested that people/the board can get trained to be supervisors.
  - **B.** The board will comment and or ask any questions on report.
    - ✓ No comment of questions were made on this report.
  - **C.** The board will turn the floor over to any public comment(s).
    - ✓ Sonia thought the community service hours was really good.
  - **D.** The board will finalize their comments and questions.

BUSINESS ACTION ITEMS:

- The board will complete their bi-yearly vote for the Board President and clerk for the next two years according to bylaws recently adopted on May 20th, 2024.
  - **A.** The business action item will be presented by David Kong.
    - ✓ The topic was introduced but the board agreed to table this agenda item.
  - **B.** The board will make comments and or ask any questions.
    - ✓ No further comments or questions were made on this item.
  - **C.** The board will turn the floor over to any public comment(s).
    - ✓ Public comment was made at the start of the meeting. Please refer to open public comment.

D. The board will finalize their comments and questions.
- ✓ No further comments were made on this item.

E. The board will vote to elect a President for the Greenfield Public Recreation District for 2025-2026:
Motion: *Clara Validia made a motion to table the discussion and vote for President until the next meeting in February. David seconded the motion. The motion was carried by all board members in attendance unanimously.*

- The board will discuss modifying the by-laws and meeting time to adjust the start time for the Greenfield Public Recreation District meetings to 6:30PM instead of 7:00PM established at the December 16th, 2024 meeting.

A. The business action item will be presented by Janet Thorp.
- ✓ The board needs to discuss the potential of moving the meeting to 6:30 PM and adjust the bylaws.

B. The board will make comments and or ask any questions.
- ✓ No comments or questions were made on this item.

C. The board will turn the floor over to any public comment(s).
- ✓ Sonia asked if we were going to continue meeting here. Any adjustments will posted.

D. The board will finalize their comments and questions.
- ✓ No comments or questions were made on this item.

E. The board will vote on adjusting the time for the Greenfield Public Recreation District meeting in the by-laws.

Motion: *Jim made a motion to amend the bylaws and move the meetings from 7:00PM to 6:30 PM on the third Monday of the month. Raul seconded the motion. The board members in attendance voted to unanimously amend the meeting time.*

- The board will discuss and potentially adopt policies brought to the board by the Greenfield Oak Park subcommittee pertaining to wood and recyclables collected at the park.

A. The business action item will be presented by Janet Thorp.
- ✓ The subcommittee would like to suggest the following:
  - Wood collected from the trees and tree trimmings at the Greenfield Oak Park is and should be considered property of The Greenfield Public Recreation District. If any wood is sold, the proceeds will be included as park revenue for that day. Wood may be given to certain community organizations with the permission of the Board of Trustees. In case of emergency the organization or individual may contact the Board President or clerk.
  - Recyclables: bottles and cans collected in the park is and should be considered property of The Greenfield Public Recreation District. Any revenue generated from the collections of these recycled goods will be included in the park revenue for the day.

B. The board will make comments and or ask any questions.
- ✓ Board member Jim thought these policies were a good idea.

C. The board will turn the floor over to any public comment(s).
- ✓ Estabon inquired about the recyclables and if we were just discussing plastic.

D. The board will finalize their comments and questions.
- ✓ The board informed Estabon we do not allow glass at the park.
- ✓ David wants a reminder to send this to the sheriffs department / community work alternative program.

E. The board will vote on establishing a new wood policy at the park incorporating it into the revenue at the park as Greenfield Public Recreation District property.

Motion: *Board member Raul Rodriguez made a motion to establish the wood policy as an incorporation of revenue for the Greenfield Public Recreation District. Clara seconded the motion. The motion was carried unanimously by all board member in attendance.*

The board will vote on establishing a new recyclables policy at the park incorporating it into the revenue at the park as Greenfield Public Recreation District property.

Motion: *Board member Raul Rodriguez made a motion to establish the recyclables as an incorporation of revenue for the Greenfield Public Recreation District. Clara seconded the motion. The motion was carried unanimously by all board member in attendance.*

6. <u>GREENFIELD PUBLIC RECREATION DISTRICT CURRENT EXPENSE SHEET IS ATTACHED TO THE AGENDA.</u>

A. The board will make any comments or questions.
- ✓ Board member Jim asked about special district membership dues.
- ✓ Janet informed him the CSDA membership dues were up.

B. The board will turn the floor over to any public comment(s).
- ✓ Sonia thanked the board for having enough agenda's for the public again.

C. The final recognition of the expenses will be acknowledged and the expense portion of the meeting will be closed.
- ✓ David says that we've been a member of the CSDA for quite some time. Previous to him being on the board.

7. <u>FINAL BOARD COMMENTS:</u>

- Each member of the board will take 1 minute to add in any final comments or agenda items for the January 20th, meeting.

A. The board will make their final comments.
- ✓ No more comments were made on agenda items or on board member's behalves.

B. The board will turn the floor over to any public comment(s).
- ✓ No more public comments were made.

C. The final comments section will be closed and the meeting will be turned over to closed session. Adjournment pending if the session needs to be re-opened.
- ✓ The board thanked the public for coming.

8. <u>CLOSED SESSION:</u>

- The board will discuss employees. Park Manager Hector Guiterrez has been ill and has taken sick leave.
  - ✓ The board has nothing to report at this time.

- The board will carry over the Lions Hall discussion first introduced at November 18th's meeting and any new information brought to the board by the Lions Hall subcommittee; David Kong and Jim Thorp.
    - ✓ The board has nothing to report at this time.

- Lawyer, Brian Hughes, will join closed session via zoom.

9. <u>OPEN SESSION BACK UP TO THE PUBLIC.</u>

The board opened the meeting back up. There was no public comment so the meeting was adjourned.

The agenda can also be located and downloaded at our website:
https://oakpark.specialdistrict.org/

<u>NEXT REGULAR BOARD MEETING FEBRUARY 17TH, 2024</u>

<u>BOARD MEMBERS:</u>

David Kong (Chair), Beatriz Diaz (Clerk), Raul Rodriguez, Clara Valdivia, James Thorp