



**GREENFIELD PUBLIC RECREATION DISTRICT
REGULAR MEETING: AGENDA
DATE & TIME: MONDAY JULY 20TH, 2026 @ 6:30 PM
LOCATION: 618 APPLE AVENUE, GREENFIELD, CA**

CALL TO ORDER: TIME: 7:39 PM Adjourned 9:02 PM

ROLL CALL: David Kong (Chair), Beatriz Diaz (Clerk), Raul Rodriguez, Clara Valdivia, James Thorp

- All board members when prompted responded with “here” that they were in attendance.

PUBLIC COMMENTS: Members of the public will be afforded the opportunity of a **3-minute** public comment *for items not on the agenda*, and may do so when the board opens public comments.

“The board will normally not respond to public comments.”

If an item is already on the agenda and you want to make a public comment, please save your comment and make it when the public comment for the item is presented.

- No public comments were made when prompted.

1. APPROVAL OF THE JULY 20TH, 2026 AGENDA:

- PUBLIC COMMENTS ON AGENDA
- No public comments were made on the approval of the agenda.

Motion by: David Kong made a motion to approve the agenda with the amendment of having item four moved up after approval of the minutes. **Seconded by:** Beatriz Diaz seconded the motion.

Motion: The motion was unanimously carried with all board members stating “aye” when prompted.

2. APPROVAL OF MINUTES FOR JUNE 15TH 2026:

Motion by: Beatriz Diaz approved the minutes for the June 15th, 2026 meeting. **Seconded by:** David Kong seconded the motion.

Motion: The motion was unanimously carried with all board members stating “aye” when prompted.

GREENFIELD PUBLIC RECREATION DISTRICT GUEST ACTION ITEMS

- **ITEM 6. MOVED AHEAD OF OTHER REPORTS** - The board will have a guest presentation by the CSDA Public Affairs Field Coordinator.
 - A. The oral report will be presented by Richelle Noroyan.
 - Presented the board with a packet presentation on the CSDA.
 - Presented the board with her business card.
 - Thanked us for being members of the CSDA.
 - Informed that they’re the single voice for special districts in California.
 - The Greenfield Public Rec District is a part of the Coastal Network.
 - There are 29 chapters usually based on a county basis that meet once a quarter – speakers, legislators, and fellow special district members usually come together to give presentations.

- The membership benefits can be utilized on the website. The knowledge base provides templates, courses, articles, webinars, a member helpline for inquiries, member ship allows one hour of free legal advice, accomplishments, and more.
- There is resources for finances, equipment, law guides, trainings, professional development offerings, information on scholarships, and more.
- Informed the board of a new mandatory training for fiscal and financial responsibility called SB-827.
- Informed the board that the Federal Government does not recognize special districts and explained it was in term of funding. It passed in the Senate and now has to go to the house.

B. Public Comments

- No public comments were made on this presentation.

C. Board Comments & Questions

- David Kong inquired about conventions.
- Rachelle stated they're relatively new, but presumes they'll eventually get to National Meetings.
- Clara Valdivia thanked her for the presentation.
- Rachelle thanked the board for their service.

3. ADMINISTRATIVE ASSISTANT + PROJECT MANAGER REPORT – JANET THORP:

A. The oral report will be presented by Janet Thorp

- **Website views:** 8,457 views
- SDI has been approved for the Greenfield Public Recreation District; it started this quarter and for the next pay period was meant to come out of employee's checks twice because the approval was received after the first payroll.
- Last meeting the employee discussed a housing agreement and contract for the manager. Janet provided the board a copy of the lodging agreement for their review and suggested that it become an agenda item next meeting for their consideration.
- Janet brought up a pool operating/handlers course. She provided the Board of Trustee's information. She would like to take it and David and her spoke – the suggestion was Anival (the manager) take it as well. The course costs \$390.00.
- Informed the board that running every cash transaction through the Square unit was tricky at the gate due to cars lining up during certain hours. After speaking to David – after each weekend the money count will be recorded into square. Also communicated an error. Made a transfer and the information is sent to Greens.
- Ahead of the agenda being posted Janet spoke to Trustee Raul Rodriguez about employee evaluations for the District. Stated they both agreed that before the meeting that the evaluation would not work due to time constraints and not all board members being mutual to both districts. Logistically the suggestion was having a special meeting and Janet was to present this for the board's consideration.
- Daniel Rickets has had a check at Green's Accounting since November of 2025. Janet spoke to Raul, and communicated to the board that he would speak more on the topic, but wanted to inform the board she reached out to Brent for W-9 informational purposes and sent that information to Raul. This individual came and looked at the trees in 2024-2025.
- Thanked Hortencia, Daniel, and Anival for the team work, especially, ahead/during the events. Also volunteers were thanked and vastly appreciated.
- Informed the board we will have a guest speaker next month from Benavidez Security.

B. Public Comments

- No public comments on this report.

C. Board Comments & Questions

- Raul Rodriguez spoke to the board about the arborist who did inspections of the trees. Informed the board that Daniel communicated he felt uneasy, but Raul asked him to please take something. They agreed on \$800.00. However, he would need to turn in a W-9 for anything over \$600.00. Raul made the suggestion the board pay him \$499.00, so he can take him the check.

Motion by: Raul Rodriguez made at motion to pay Daniel Rickets \$499.00. **Seconded by:** James Thorp seconded the motion.

Motion: The board when prompted all responded with an “aye” unanimously passing this motion.

Motion by: David Kong made a motion to approve Janet Thorp and Anival Mireles take the CPO; pool handler’s class for \$390.00 per person. **Seconded by:** Raul Rodriguez seconded the motion.

Motion: The motion was unanimously carried by all board members stating “aye” when prompted.

4. **MANAGER REPORT – ANIVAL MIRELES:**

A. The oral report will be presented by Anival Mireles.

- This past month the park made \$9,405.37.
- Fixed a couple lines at the park.
- Took the truck in for a tune up and fixed the drivers headlight.
- Put up more signs for no glass bottles because a lot of people were taking glass bottles.
- Made a dump run due to a lot of garbage from several big parties.
- Informed the board he’s cleaned up some of the trees around the park.
- Performing general maintenance.

B. Public Comments

- No public comments were made on this report.

C. Board Comments & Questions

- Beatriz Diaz inquired about the restrooms working again at the park.
- Anival informed the board that the front restrooms are working, but a line did break and he needed to repair them. He’s also called Ricky – the plumber in to fix the back bathrooms up. He needed to order some materials from American Supply before he could get them back up and fully operational.
- Raul Rodriguez inquired about whether or not they would need remodeling. Suggested some stuccoing and some paint; minor enhancements. Raul Rodriguez also informed the board Ricky dropped an invoice off at the bakery that morning.
- Jim Thorp stated that they needed a new sky light, but he hadn’t been in there in a while. The board would need to put up a privacy wall. He also let the board know Anival started getting estimates for the roof.
- David Kong inquired about the portable toilets and once the bathrooms were reopened if those could be getting rid of.
- Beatriz Diaz stated that there was a handicap sign falling down on the parking sign.
- Anival let her know he fixed it today, but also previously they fixed up over the graffiti and the status of bathrooms is they look alright.

GREENFIELD PUBLIC RECREATION DISCUSSION ITEMS

- **ITEM 7:** The board will be updated on the pool.

A. The oral report will be presented by James Thorp/Janet Thorp.

- Jim Thorp informed the board that the hold-up on the pool being open/re-inspected is pumping volume. Originally he thought it was the pump. Janet and him-self met with an individual from Knorr’s system’s which is based out of Livermore, but he’s from Hollister. He believes

something in the pipeline is restricting the volume overturn. Every six hours the filtration system has to overturn 85,000 gallons.

- The hazards report was completed. We are not storing over 75 gallons of chemicals at the pool so Oscar; from the county informed Janet he was closing out the account. The county sent a permit that resides in the pool office.
- The chemical control unit was calibrated to match pool testing, but we did have to shut the pump down, so it'll need to be recalibrated once the pump is up and operating again.
- The inspection a couple weeks ago came with some notes, and the pool did not pass due to some chemical imbalance, the filtration system not pumping properly, and the drains needing more information.
- The tubing at the chemical control unit had a leak in the tubing, so chemicals were being fed by hand until that was fixed.
- As Jim reported last week Knorr's sent out a tech to go over our system.
- Frances Bengston has been kept up to speed, so she's aware where the Greenfield Public Recreation Swimming Pool is up to par.

B. Public Comments

- No public comments were made on this item.

C. Board Comments & Questions

- Raul Rodriguez inquired about possibly coming up with another plan due to summer.
- Jim Thorp stated the board may need to consider running it themselves on the weekends if it passes a viable time for summer for the pool to open. Especially with Janet and Anival taking the handlers course.

- **ITEM 8:** The board will discuss the Sunday Fun; Sunday Pop Up Event – July 19th, 2026.

A. The oral report will be presented Janet Thorp

- Yesterday, was our Sunday Funday Pop Up for the community. It was nice to see the kids happy faces in the water slides and inflatable unit's around the park. A quote directly from her nephew was that it was the best day ever. We had an amazing face painter the District sponsored – who also informed me the public was pleasantly surprised and super excited that they were able to get their face painted for free. We had wonderful vendors and a great DJ who also helped us out with marketing the event.
- A couple individuals also stopped by to chat with her and were happy that the District were putting on these events – and it's what the County needs.
- Janet informed the board she did take some notes on the date and there were a couple other events in the county that day along with it being the last day of the world cup. The suggestion was that it's something the park/board considers doing at the start of the summer.
- Janet thanked the board for the budget in order to make this happen. The community is responding so well to being able to have these fun events at the park. She also thanked Board Clerk Beatriz Diaz and James Thorp for attending and volunteering to help at the event. She thanked JM Farming Company for sponsoring a cleanup the second parking lot ahead of the event in case we needed it for extra parking, Dustin and Oliver Gurley for dust control with their water truck, El Canelo Jumpers, local business for hanging up flyers to advertise the event, volunteers, and last but not least the staff; Anival, Daniel, Hortencia, and the programs at the park, because they play a big part in making these events a reality.

B. Public Comments

- Lydia Guterrez stated that if they kids were happy it makes her happy and that was important. It was great and it was a lot of fun. The food was great too. The water slide was a good hit. Hopefully we can have it again.

C. Board Comments & Questions

- Jim Thorp stated that it was well attended despite the rodeo and world cup's final game.
 - Raul Rodriguez noted that when events piggy back off of a holiday like Easter, that people expect something to be happening, and it makes things easier so they're looking forward to it. This was the first try on doing it on our own.
 - Beatriz Diaz stated we did a good job, the staff, and all the helpers. Made a comment she was disappointed that the board members would attend to look at the event. People are noticing. People asked how many board members there are on the District. States Janet was like a road runner. It's a lot of work. Thinks the community was happy and that the staff did good and thanked everyone again.
 - Clara Valdivia stated thanked the staff they did a good job.
- **ITEM 9:** The board will discuss National Night Out; August 4th, 2026.
 - A. The oral report will be presented Janet Thorp
 - The board approved the Greenfield Public Recreation District approved the District appearing at National Night Out to better describe what a special district is, and what projects are going on at the park; including but not living to events. We also want to get feedback and ideas from the community on the park. She also provided a brochure last meeting that will be displayed to take copies to the event. Thanked the board for the opportunity and asked if the board wanted any further information displayed.
 - B. Public Comments
 - No public comments were made on this item.
 - C. Board Comments & Questions
 - David Kong inquired about the location and it was met with the response that it'll be located at the Village Gazebo; here in town.
- **ITEM 10:** The board will be discuss the possibilities of a special meeting for long-term planning.
 - A. The oral report will be presented by Raul Rodriguez
 - Raul Rodriguez suggest the board considering having a planning meeting within the next couple months, due to our agenda's being long. Last month it was the last month that there was only a cemetery one hour meeting. This one will be over an hour. There is plenty to talk about, especially, the lot next to us.
 - Stated also there is a lot of potential and with Janet and Anival putting on the events/activities out at the park – it's showing the board the community is ready for it.
 - Expressed last meeting that Jim stated the neighbors work complaining.
 - The planning meeting with projects and looking at a calendar and dates when we want to have activities/events.
 - B. Public Comments
 - No public comments were made on this item.
 - C. Board Comments & Questions
 - Jim Thorp stated that the Ag Department called him. Stated he had Dustin Gurley mow it and he took his scraper over there to smooth it out. Dustin also brought his water truck for dust control so dust wasn't blowing on the park neighbor's crops. It looks better now.
 - Jim Thorp stated that he agreed there is a need for it and expressed the fence is old an issue.
 - Jim also informed the board that the city reached out to him about the waste water a possibly being able to use it for the park and they'd run a pipe line to the park. It's something to think about.
 - Raul asked Janet to get some dates together. Janet suggested that the board do it without National Night Out to bring some feedback from the public.

GREENFIELD PUBLIC RECREATION ACTION ITEMS

- **ITEM 11:** The board will be updated on the house project.
 - A. The oral report will be presented by Janet Thorp.
 - Last month there was a budget provided to the board based on what was spent and what needed to be expanded on. After the meeting, the board suggested having contractors come in for quotes for installation. Several people toured the kitchen and got the details on the project, but only one quote was sent back to Janet. She provided the quote and proceeded to ask the board on what their direction on how to move forward would be in terms of the installation of the cabinets for the house.
 - B. Public Comments
 - No public comments were made on this item.
 - C. Board Comments & Questions
 - Raul Rodriguez suggested getting another quote, so we have at least two.
 - Janet expressed she reached out to Clara Valdivia due to Louis being one to tour the kitchen and she also sent the plans to her. Inquired about the possibility of a quote. Clara said he had dropped it off at her house.
 - The board inquired about Elias and the references on both of them were from Beatriz and Clara. The board felt comfortable suggesting moving forward with the cheaper of the two.
 - Janet asked if Beatriz could send the photos of Elias's work over to her, so she could reference the board.
 - Beatriz Diaz wants to make sure that the quote includes both the top and the bottom.
- Motion by:** Raul Rodriguez made a motion to use the cheaper of the two quotes ahead of next meeting. **Seconded by:** Clara Valdivia seconded the motion.
Motion: The motion was unanimously carried by the board with all board members when prompted replying with "aye".
- **ITEM 12:** The board will discuss the backhoe and equipment.
 - A. The item will be presented by James Thorp
 - Jim Thorp states that the Greenfield Cemetery District voted on an amount for reimbursement of the backhoe tractor. All the same the Greenfield Public Recreation District needs equipment. He spoke to Steve Tankersley who is supposed to bring a tractor and a mower to the park to try out. Currently, he believes he's busy with the Rodeo, so he has been unable to do so. He's expecting that. The park needs a small tractor and a small mower, until the board decides to do something over in the other parking lot.
 - B. Public Comments
 - No public comments were made on this item.
 - C. Board Comments & Questions
 - Raul Rodriguez inquired if the tractor would have a backhoe attachment.
 - Jim Thorp stated no it does not have a backhoe attachment. It brought him to the question on what the Cemetery District was going to do with their old backhoe. The little one. He proposed the Rec District ended up with it and fixed it. It's going to take money to fix.
 - Raul Rodriguez stated that the District doesn't need it with the big backhoe and excavator.
 - Jim Thorp states that if it's in the way to move it down to the park, and he can get some estimates on what it'd take to fix it. If the Park had a backhoe and a tractor with a mower than he doesn't think they'd need anything else.
- Motion:** No motions were made on this item.
- **ITEM 13:** The board will discuss the District's 2026 – 2027 budget.
 - A. The item will be presented by Janet Thorp.

- During Janet's agenda meeting with David Kong, he presented her with the projected agenda Brent Green provided him. She spoke to Brent, and he made projections based off of May 31st, 2026 totals along with the inflation rate and what he'd consider. Based off of those totals as well Janet made the District some graphs with some percentage hikes – for both 2026 – 2027 & 2027-2028; to pass a budget for two years. Janet wanted to also remind the board that she suggested adding items such as: events, pool expenses, and pool revenues to better generate expenses and profits. Also, she reminded the board if there is a number that may need to be amended it can be brought up during a board meeting and they can consider/discuss amending a total.

B. Public Comments

- No public comments were made at this meeting.

C. Board Comments & Questions

- Jim Thorp stated that he was confused by totals.
 - Janet explained that those were Brent's totals but the percentages were made based off of May 31st she made and that she also made proposals based off his proposed budget in her examples.
 - Jim Thorp went on to explain that the board lost \$57,000 plus of property tax revenue. The variants – other – the actuals show a loss. He asked Brent about that. It's because of development fees. There hasn't been a lot of development, so it's a variable number. The property tax money comes every year. The other it dropped off quite a bit. He just wanted to make everyone aware that number could change.
 - Raul Rodriguez states the gate fees were down around \$3,000.00.
 - Janet explained that the projections may be down due to the opening of the gate just opening on April 1st.
 - Janet explained that he did a projection and he wasn't sure what he did to make those projections. She did the projections of percentages based off the actuals from May of 2026 for the board to consider. Also explained that she did some mathematics based off of what Brent did, and tried to sort of match those in a suggestion for 2027-2028. She made basic estimates and provided the current rate of inflation.
 - Raul asked when the budget needed to be adopted.
 - It was supposed to be last month.
 - The board agreed to do the planning session – so they could consider the numbers.
 - Janet stated that what they could do is let Brent know that the District was going to continue to operate on the current budget.
 - Janet asked if there was any questions and she could bring it back to the board.
 - Raul inquired about the money that would be available for capital and what the limit or number he'd recommend for major improvements with being safe.
 - Jim brought up that the reimbursement wasn't in this total for the grant from the state, so that will also be added back into the budget.
 - David Kong's additional comment is and what the county is paying us in property taxes in total.
- Motion by:** No motion was made on this item.

- **ITEM 14:** Update on the Oak Park Improvements grant and project.

A. The item will be presented by Janet Thorp.

- Last month Janet informed the board that she applied to get money back from the State for the Grant for the Oak Park improvement project. June 23rd, 2026, she got an email confirmation that the District would be receiving the funds within 10 weeks. A total of \$118,857.00 was applied for.
- David Kong and Janet discussed striping and she provided the board with prices for stencils from Amazon. The prices range up to around \$200.00 – give or take a little with shipping. For the price it seems reasonable that staff could stripe the half courts themselves.

- The board discussed installing basketball hoops into the cement. Janet made the suggestion that if the board were to put in hoops on the West side they consider the installation outside of the slab. Originally when this project was being completed California Concrete inquired about preset holes.
- We also had someone inquiring about the court yesterday at the ticket booth and he asked if I would put in a good word about having hoops installed out there with our current portable hoop being broken; for the community to enjoy.

B. Public Comments

- No public comments were made on this item.

C. Board Comments & Questions

- Raul Rodriguez asked for clarification on being able to install the hoops outside of the slab. He asked if there was room to cut into the ground and install. Stated it made sense.
- Janet stated, yes, there was plenty of space.
- Jim went on to explain in the past that had happened with a local fabrication company putting up the pole and then welding a backboard onto it.
- Raul Rodriguez excused himself at this point in the meeting.
- David Kong suggested we go ahead and do themselves.
- Jim states that the price is nice for the possibility of it also being reusable.

Motion by: David Kong made a motion for Janet to purchase a stencil. **Seconded by:** Jim Thorp seconded the motion.

Motion: The motion was unanimously carried by the board with all members stating “aye” when prompted.

ITEM 15: The board will discuss the first Annual Rib BBQ Event; August 23rd, 2026

A. The item will be presented by Janet Thorp.

- Last month Janet introduced the idea of the Rib BBQ event and expressed there’s some good traction to the event already. Currently there are two contestants with the possibility of 3-4 more with inquiries. Especially as she goes to local businesses to advertise and ask for sponsorships.
- Janet spoke to David after she met with an individual who works big time in the event and community spectrum. She asked if the board to consider to consider waiving the pit fee’s due to it being a possible detouring factor. They’ve already got to pay for their own materials.
- Before putting the event out – Brian looked over the legal paperwork and he stated it looked good.
- It’s currently being marketed around town and online.

B. Public Comments

- No public comments on this item.

C. Board Comments & Questions

- Clara Valdivia inquired about the date, and asked if this was going to be advertise at National Night Out.
- David Kong offered himself to be the judge.
- Beatriz Diaz inquired about the BBQ pits and fees.
- Janet stated she was asking for the board to consider to waive the fees. Stated pits wouldn’t be rented out that day to accommodate traffic.
- Informed the board that she’s reached out to local businesses as well for in-kind sponsorships on meat.

Motion by: Jim Thorp voted to waive the pit fees for the event and also approve not renting pits for this date to accommodate the traffic for the event. **Seconded by:** Beatriz Diaz seconded the motion.

Motion: The board when prompted all unanimously responded with an “aye” approving the motion.

ITEM 16: The board will discuss the second annual Halloween Event; October 23rd, 2026.

A. The item will be presented by Janet Thorp.

- Halloween was a massive success last year. People have been discussing it around town and looking into it online. The date Janet proposed is October 23rd, 2026 – to match last years event as the Friday ahead of Halloween. She’s proposing that there is the trunk or treat, the costume contest, and past volunteers discussed enhancing it with more activities and live music. A Halloween themed movie night and a maze is also proposed (for the element of something possibly haunted). The trails will not be ready due to needing railing. She’s asking the board for \$5,000.00 to make this event a reality; it’ll include money for lighting, security, and so on to make it all possible. Also proposed this ahead of National Night Out to get feedback from community members.

B. Public Comments

- No public comment as made on this item.

C. Board Comments & Questions

- Jim Thorp inquired about last year’s budget amount.
- Janet stated last year she asked for \$2,500.00.
- Clara Valdivia asked why she was doubling it.
- Janet stated that last year Anival and she put in funds as well to make this event happen; which was why she was doubling it.
- Jim also stated he went up town to get more candy for the event.
- David Kong inquired about reaching out to the school District to see if there was the possibility of partnering.
- Jim states that the Tool Shed could give us lights at a discount.

Motion by: Beatriz Diaz made a motion to approve the \$5,000.00 for the Halloween Event.

Seconded by: David Kong seconded the motion.

Motion: The board all unanimously responded with “aye” when prompted passing this motion.

EXPENSE SHEETS

- **ITEM 16:** The board will review the expense sheets attached to the agenda’s for the last month.
 - Jim Thorp explained the bills for the pool on the expense sheets. It was around \$4,000.00 and they help with the chemical control unit.
 - Jim Thorp also stated that the \$3,500.00 was the robot to help clean the pool at Blackthorne Pools & Spas.

FINAL BOARD COMMENTS:

- **ITEM 17:** Each member of the board will take 1 minute to finalize comments and introduce items for August.
 - **David Kong** – Suggested the board consider discuss joining the California Society for the Rec District.
 - **Beatriz Diaz** – The board should discuss a pay raise due to they’ve already marked a year working at the Oak Park.
 - **Clara Valdivia** – No, not yet.
 - **Jim Thorp** – He may be discussing the pool still. Also clarified Brian does not charge for calls.
 - **Clara** – Stated she saw a charge for a call Janet had made.
 - **Janet** – Clarified that was a scheduled work call regarding the employee handbook.
 - **David Kong** – Stated if it was work related that Brian would charge; if he’s completing a job on behalf of the District.